

BALDWIN TOWNSHIP
April 14, 2021
Regular Board Meeting Minutes

Meeting called to order: Meeting called to order by C. Martin at 6:00 pm.

Roll call: C. Martin, C. Pittsley, P. Spriggs, D. Hoin, C. Miller

Citizens: 14

Pledge of Allegiance

APPROVAL OF AGENDA: Add-ons to agenda: Watermilfoil Special Meeting minutes, Budget Workshop meeting minutes, Special Budget Meeting minutes. C. Martin motion to approve agenda as presented. P. Spriggs supported. All Ayes.

PUBLIC COMMENT: M. Holahan from Baldwin Township, commended the board for adding a public comment at the beginning of the meeting for the public to weigh in on upcoming items. As well as commending the board for getting the agenda out early.

APPROVAL OF BOARD MINUTES: C. Martin made a motion to accept the March 10, 2021 board meeting minutes with the correction of misspelling in road committee supported by C. Pittsley. Roll Call: All Ayes

APPROVAL OF WATERMILFOIL SPECIAL MEETING MINUTES: D. Hoin made a motion to accept March 19, 2021, Watermilfoil Special Meeting Minutes supported C. Miller. Roll Call: All Ayes

APPROVAL OF BUDGET WORKSHOP MEETING: C. Martin made a motion to accept the Budget Workshop Meeting Minutes supported by D. Hoin. Roll Call: All Ayes

APPROVAL OF SPECIAL BUDGET MEETING MINUTES: C. Martin made a motion to accept Budget Special Meeting Minutes, D. Hoin supported. Roll Call: All Ayes.

TREASURER'S REPORT: P. Spriggs has been trying out different reports to see which works best. Looking for opinions on which report to use. C. Miller questioned what the report was showing. P. Spriggs clarified that the report shows a cash summary. C. Pittsley made a motion to accept the treasures report D. Hoin supported. All Ayes.

ALLOWANCE OF CLAIMS REPORT: C. Martin made a motion to accept Allowance of Claims supported by P. Spriggs. Roll Call: All Ayes.

SUPERVISORS REPORT: Watermilfoil project has been our largest project to date. It will improve waterfront property on Tawas Lake by removing four acres of watermilfoil, an invasive species.

Continues to work on cleaning up the zoning office.

COMMITTEE REPORTS:

PLANNING COMMISSION: D. Hoin reported there were no actions from the last meeting. Discussions included: Assessing a scoring system for ordinance #2018-1 and per C. Pittsley's request the August meeting be changed from August 3, 2021 to August 4, 2021 due to the upcoming election.

WATER DEPARTMENT: Kicked off water main update on Lincoln Street.

Samples have been sent and came back good and will be moving on to Janet St.

ZONING ADMINISTRATION: Many permits have been issued for multiple building projects. Revived was the temporary use permit for RVs. C. Miller asked if this will be enforced, and C. Martin responded that this is enforceable and will be met with a citation and fine.

FIRE REPORT: B. Deckett reports that 21 calls have been made in the last month. The fire budget will be completed in the next few weeks and a fire board will be decided.

UNFINISHED BUSINESS:

- **DDA-TIFA:** Still working on why base values are off. Seems to be a common issue. One issue seems to be a lack of information on the township end.
- **CODIFYING ORDINANCES:** T. Freel has completed digitizing our ordinance book as well as assessing the best plan to codifying them. C. Miller asks if MTA has books or recommendations on the best way to accomplish this. C. Martin has reached out to the organization Municode to see if their company would meet the townships needs before making an investment.
- **MILEAGE RESOLUTION:** Resolution #10-21 to follow IRS mileage rate. C. Miller made a motion to accept C. Pittsley supported. Roll Call: All Ayes
- **HEALTH INSURANCE ALLOWANCE:** Health insurance is still presenting a problem for the township budget and C. Martin asked for help in gathering more information on the subject in which D. Hoin agreed. More discussion to follow at the May 12, 2021 meeting.

NEW BUSINESS:

- **TAWAS CITY POLICE:** A presentation was giving by M. Klosowski Tawas City Police Chief. His department consists of himself, two officers, and two part-time officers. M. Klosowski discussed how the Tawas City Police could help with township matters outside of city limits such as zoning issues. C. Miller says that he likes the options that have been provided and would like to see what the cost structure looks like as well as if this is something that the Baldwin Township residents would like. C. Miller suggested creating a committee to oversee this project. P. Spriggs feels that the board needs investigate this matter more and C. Miller would like to table this until more information can be gathered.
- **WEBSITE MAINTENANCE & UPDATING:** C. Martin spoke about the improvements on the township website and possible compensation for the work being done by K. Mc Ardle. C. Miller believes that this responsibility is especially important and supports a monthly salary for the work. C. Pittsley will see if the cost benefits of keeping it in house or outsourcing benefits the township and will report at the May 12, 2021 board meeting.
- **RECREATION AND PARKS:** Per C. Miller suggestion, the board approved Malia Colby who has recently moved back to the area with an interest in the community as well as a background with grant writing. C. Miller says that the next step will be looking at structure. C. Martin made a motion to appoint M. Colby to the Recreation and Parks Board supported by P. Spriggs. All Ayes.
- **TAWAS LAKE PROJECT:** Discussed under the watermilfoil project.
- **COMMUNITY SUPPORT FOR KUNZE CREEK REMAINDERING PROJECT:** The Saginaw Chippewa Indian Tribe would like to clean up Kunze Creek for recreational use such as canoeing as well as to make the area more natural and less industrial. C. Martin made a motion to support the Saginaw Chippewa Indian Tribe for remaindering Kunze Creek, D. Hoin supported. All Ayes.
- **TEMPORARY BUSINESS SIGN REGULATION 7.3G:** C. Miller brought to the boards attention that there have been several “business signs” going up in the northern part of the township and was curious on how our ordinance stands on the matter. He stated that these signs are interfering with a clear line of vision and possibly qualify as off-premises advertising. D. Hoin asked what the current ordinance states on temporary signs and C. Martin clarified that it is mentioned but not fully defined. T. Emery feels that free speech should be kept in mind and that

other organizations can be looked at to see who has a program that works well. T. Emery will report to the planning board on his findings.

- **BIRCH DRIVE BUDGET LINE AMENDMENT:** D. Hoin made a motion to increase line item 592-536-991.007 to include interest amount for a total of \$2,620.00 C. Pittsley supported. All Ayes.
- **IOSCO COMMUNITY GRANT APPLICATION; \$5K FOR FISHING SITE:** This grant will be used to fix the driveway and fishing area on Nunn Road for safety purposes. C. Martin states that in the future more may be requested for further improvement of that area but for now we need to focus on improving the safety and accessibility. C. Miller asked for clarification on who this grant is through and if the township is eligible and agreed to check into this and report back to the board. The topic will be tabled to may for further discussion.
- **OPEN BID PACKETS FOR REFUSE CONTRACT:** D. Hoin opened bid packets from American Waste and Waste Management. Due to the needs of the election calendar, a special meeting will be scheduled for April 21, 2021 at 5:00 pm. to read, discuss and determine who the township will inter into a contract with.
- **ZONING ADMIN. SALARY.** D. Hoin brought attention to the board that C. Martin has been filling in as Zoning Administrator since March 10, 2021 while performing his Supervisor duties and therefore should be compensated for his work. C. Martin has been restructuring the office and would like to fill that position when that project is complete. C. Martin stated that his time has been equally divided between both offices. D. Hoin made a motion that the board pay C. Martin \$12,360.00 (Zoning Administrator Salary) effective April 1, 2021 C. Pittsley supported. Roll Call: All Ayes. C. Martin Abstain.

PUBLIC COMMENT: T. Emery of East Tawas expressed concerns and the fine line between local police authorities and liabilities. B. Hayes of East Tawas would like clarification on what his road, George Street, is classified as and would like to know how to have it maintained. J. Kirch of High Society voiced her praise for the local police department.

ADJOURNMENT: C. Martin made a motion to adjourn at 8:17 pm, C. Pittsley supported. All Ayes

Cathy Pittsley, CLERK

Motion to Accept

Supported

_____/_____/_____
Date Accepted